

## PDS Action Research Mini-Grant Application Instructions

All PDS partner schools are encouraged to apply for mini-grants of up to \$1200 from the Buffalo State PDS Consortium to conduct action research on a topic of their choice based on school or classroom need. The following materials should be submitted by the indicated deadline to apply for an Action-Research Mini-Grant. Send materials to Dr. Keli Garas-York ([garasyka@buffalostate.edu](mailto:garasyka@buffalostate.edu)).

Cover sheet:

- Title of Project
- PDS Partner Site
- Address
- Telephone Number
- Contact Person

Proposed project:

1. List of project participants including telephone numbers, email addresses, and project role.
2. Description of project
  - a. Describe the proposed project in three-four sentences.
  - b. How does this project address a current need?
  - c. How are teacher candidates involved and how do they benefit?
  - d. How will the project influence student learning?
  - e. What impact will the project have on the school, teachers, and/or community?
  - f. How will the project impact the SUNY Buffalo State faculty's professional practice?
3. Assessment Plan
  - a. List measurable or demonstrable goals for this project.
  - b. How will you determine if the goals were met?
    - i. Some possible methods to assess measurable or demonstrable goals include:
      1. Collecting appropriate data such as frequency, duration, etc.
      2. Direct observation
      3. Pre/post measures
      4. Surveys
      5. Written materials: journals, notes, samples of student work, comments that are then recorded
4. Budget – A maximum of \$1200 may be requested.

NOTE: Grant money cannot be used for SUNY Buffalo State faculty stipends but grant money may be used to cover substitute teacher costs for attendance at the annual PDS conference.

  - a. How much money are you requested?
  - b. How will the money be spent (be specific)?
5. All Mini-Grant recipients are expected to present the results of their project at the annual PDS conference. In what other ways do you plan to disseminate your results?